

Credential Rosters:

At [www.pharmacy.la.gov](http://www.pharmacy.la.gov) select "Verify"

## Credential Rosters

The Board now offers credential rosters through our online services portal. These rosters will provide public information on credentials. Rosters are \$150.00 each. To obtain a credential roster please follow the directions provided below.

- [Login](#) to your online services account. New users should follow the instructions for establishing a new account.
- Select Generate Roster
- Generate any roster you wish to obtain
- Pay the invoice
- Download the roster(s) you have generated and paid for

Please note that non-practicing statuses will not be included in the download. This includes expired, suspended, revoked, and relinquished credentials.

Login. **First time users** will register a new account. Returning users login.

 Access Your Account

User ID

Password

[Log In](#)

Don't have an account? [Register](#)  
[Forgot Password?](#) [Forgot User ID?](#)

**Are you a returning applicant or licensee?**

If you have ever applied for a credential with the Louisiana Board of Pharmacy, you already have a username and password even if you have never logged in. Please use the provided "Forgot User ID" and/or "Forgot Password" links, in that order, if you do not know your login information. If you are unable to retrieve your username and password, you may email [licensing@pharmacy.la.gov](mailto:licensing@pharmacy.la.gov). Do not create a new account

**Are you a new applicant?**

If you are a new applicant, meaning you have never applied for a credential with the Board, you may register a new account by clicking "Register". A verification email will be sent to you after all information is submitted.

Select Online Services. Then select Generate Roster.



LOUISIANA BOARD of PHARMACY

HOME MY ACCOUNT ONLINE SERVICES ▾

|  |                              |                                    |
|--|------------------------------|------------------------------------|
| Activities   | Continuing Education         | License Lookup & Download          |
| <a href="#">Apply for a NEW Credential</a>           | <a href="#">Class Search</a> | <a href="#">Lookup a License</a>   |
| <a href="#">Renewal</a>                              |                              | <a href="#">Generate Roster(s)</a> |
| <a href="#">Reinstatement (Expired Over 30 Days)</a> |                              | <a href="#">Download Roster(s)</a> |
| <a href="#">Submission Status</a>                    | Account                      | Documents and Maintenance          |
| <a href="#">Online Anytime Payment</a>               |                              |                                    |

Select the rosters you wish to generate. Entering search criteria will limit your results to only those which include the data entered. To generate all results do not enter anything for search criteria. You may select multiple rosters. After selecting, click Continue.

### Available Rosters for Download

Pharmacist Roster (PST Credential Types)

Pharmacy Intern Roster (PNT Credential Types)

Pharmacy Intern Roster ( Fee: \$150.00 ) ⓘ  
[select criteria]

Pharmacy Roster (PHY Credential Types)

Pharmacy Technician Candidate Roster (PTC Credential Types)

Continue

Click the accept box then select Process Selected.

### Rosters Generation Results

Roster Generation Results

**The list below shows the results from the rosters you have chosen.**  
Select the roster(s) you wish to download by checking the appropriate box(es).  
Once finished, click the **Process Selected** button below to continue.

**Note: If the roster you choose requires a fee, it will be placed on the invoice and will not be available for download until payment is made.**

| Accept                              | Roster Name            | Number of Records   | Total Fees |
|-------------------------------------|------------------------|---------------------|------------|
| <input checked="" type="checkbox"/> | Pharmacy Intern Roster | 1085 records found. | 150.00     |

Process Selected

Generated rosters will be displayed. Select Checkout in the upper right corner of the screen.

Sarah Blakey Stevens Logout \$150.00 Checkout

 LOUISIANA BOARD of PHARMACY HOME MY ACCOUNT ONLINE SERVICES ▾

Roster Downloads Available

Selecting Checkout and paying the invoice will allow you to download your roster.

The list below shows the rosters available for download.

| Format |        | Roster Name            | Created    | Expires | Results      | Status           |
|--------|--------|------------------------|------------|---------|--------------|------------------|
|        | Remove | Pharmacy Intern Roster | 07/23/2023 |         | 1085 records | Awaiting Payment |

Select Pay Invoice

 Louisiana Board of Pharmacy Online eLicense Website Date: 7/23/2023  
Invoice # 368049

Test Center  
Sarah Blakey Stevens  
3388 Brentwood Dr  
Baton Rouge, LA 70809-1700

| Description   | Amount          |
|---|-----------------|
|  Pharmacy Intern Roster - Sarah Blakey Stevens |                 |
| Pharmacy Intern Roster  | \$150.00        |
| <b>Subtotal:</b>  | <b>\$150.00</b> |
| <b>Total:</b>   | <b>\$150.00</b> |

[Pay Invoice](#)

Enter payment information and submit.

*louisiana.gov*

1 Payment Type   2 Customer Info   3 Payment   4 Submit Payment

**Transaction Detail**

| SKU   | Description            | Unit Price | Quantity | Amount   |
|-------|------------------------|------------|----------|----------|
|       | Pharmacy Intern Roster | \$150.00   | 1        | \$150.00 |
| Total |                        |            |          | \$150.00 |

**Payment**

**Transaction Summary**

|                           |                 |
|---------------------------|-----------------|
| Pharmacy Intern Roster    | \$150.00        |
| <b>la.gov Order Total</b> | <b>\$150.00</b> |

**Need Help?**

Select Payment Method and Continue to proceed with payment. You will receive a printable receipt at the end of your successful payment transaction.

Verification of Payment will display and be sent to the email address provided when you entered your payment information.


**Louisiana Board of Pharmacy Online eLicense Website**

**Transaction Details**

Transaction Date: 7/23/2023  
 Invoice #: 368049  
 Confirmation #: 69758874

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Sarah Blakey Stevens

**Approved!**

You have been charged \$155.80. Please print a copy for your records from the button above.  
 This receipt is not a license or an authorization to do business.

Select Online Services then Download Rosters.

\$0.00 Checkout

[HOME](#)   [MY ACCOUNT](#)   **ONLINE SERVICES** ▾

- License Lookup & Download
  - [Lookup a License](#)
  - [Generate Roster\(s\)](#)
  - [Download Roster\(s\)](#)
- Documents and Maintenance
  - [Upload Documents](#)

Select the format you wish to download the roster with and select download.

**Roster Downloads Available**

Selecting Checkout and paying the invoice will allow you to download your roster.

The list below shows the rosters available for download.

| Format   |                          |                        | Roster Name            | Created    | Expires    | Results      | Status             |
|--|--------------------------|------------------------|------------------------|------------|------------|--------------|--------------------|
| <input checked="" type="radio"/> Excel (oomma) |                          |                        | Pharmacy Intern Roster | 07/23/2023 | 07/30/2023 | 1085 records | Ready for Download |
| <input type="radio"/> CSV (oomma)              | <a href="#">Download</a> | <a href="#">Remove</a> |                        |            |            |              |                    |
| <input type="radio"/> Text (tab)               |                          |                        |                        |            |            |              |                    |