



# Louisiana Board of Pharmacy

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**NOTICE IS HEREBY GIVEN** that a meeting of the Executive Committee has been ordered and called for **Tuesday, August 19, 2025, at 3:30 p.m.** at the Board office, for the purpose to wit:

## A G E N D A

NOTE: This agenda is tentative until 24 hours in advance of the meeting, at which time the most recent revision becomes official.

**Revised 08-12-2025 (Rev1)**

1. Call to Order
2. Quorum Call
3. Call for Additional Agenda Items & Adoption of Agenda
4. Consideration of Draft Minutes from Previous Meeting: May 6, 2025
5. Opportunity for Public Comment
6. Review of the 2025 Regular Session of the Louisiana Legislature
7. Review & Consideration of *Compliance Questionnaire* for Annual Legislative Audit
8. Review & Consideration of *Annual Report*
9. Review of Comments from the Public Hearing held on June 26, 2025 (LA R.S. 49:964(B))
10. Policy and Procedure Manual
  - A. Proposed Repeal *PPM.I.B.3.b – Open Meetings by Electronic Means – PBM Monitoring Advisory Council*
  - B. Proposed Revision *PPM.I.B.6 – Board Liaisons to Other Entities – Draft #1*
  - C. Proposed Revision *PPM.I.C.1 – Executive Committee – Expense Report Guidelines – Travel Budget – Draft #1*
  - D. Proposed Revision *PPM.II.D.2.a – Record Retention Schedule, Item No. 308 – Criminal History Information – Draft #1*
11. Request for Rescission and Expungement of Board Action
12. Consideration of Office of Public Health (OPH) Pharmacy Procedures – R.S. 37:933
13. Continuity of Patient Care Post-Cybersecurity Event
14. Review of *Exceptions Report*
15. Executive Director's Report - Review of Administrative Operations
16. Staff Interviews and Performance Reviews
17. New Agenda Items Added During Meeting
18. Adjourn

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**NOTE:** Pursuant to the Open Meetings Law at R.S. 42:16, the Board may, upon 2/3 affirmative vote of those members present and voting, enter into executive session for the limited purposes of (1) discussion of the character, professional competence, or physical or mental health of a person, (2) strategy sessions or negotiations with respect to litigation, (3) discussions regarding the report, development, or course of action regarding security personnel, plans, or devices, including discussions concerning cybersecurity plans, financial security procedures, and assessment and implementation of any such plans or procedures, (4) investigative proceedings regarding allegations of misconduct, or other purposes itemized at La. R.S. 42:17.

**NOTE:** In compliance with Act 256 of the 2019 Louisiana Legislature, the Board gives public notice that any information submitted to the Board may become public record unless specifically exempted by the Public Records Law, R.S. 44:1 *et seq.*

**NOTE:** While it is possible members of the Board who are not members of this committee may attend this committee meeting in sufficient number to constitute a quorum of the Board, no action taken at this committee meeting may be construed as an action of the entire Board.

**NOTE:** To request a disability accommodation, please contact Joe Fontenot, Executive Director, at 225.925.6496 or email at [jfontenot@pharmacy.la.gov](mailto:jfontenot@pharmacy.la.gov).