

Pharmacy Benefit Manager Monitoring Advisory Council

Minutes of Organizational Meeting on March 10, 2020

Mr. Carl Aron, President of the Louisiana Board of Pharmacy, convened the meeting at 10:10 am in the Boardroom in the offices of the Louisiana Board of Pharmacy, located at 3388 Brentwood Drive in Baton Rouge, Louisiana 70809 to consider the posted agenda which is replicated here:

NOTICE IS HEREBY GIVEN that the organizational meeting of the Pharmacy Benefit Manager Monitoring Advisory Council has been scheduled for 10:00 a.m. on Tuesday, March 10, 2020 at the Board office, the address of which is noted in the letterhead above, for the purpose to wit:

A G E N D A

NOTE: This agenda is tentative until 24 hours in advance of the meeting, at which time the most recent revision becomes official.

Revised 01-30-2019

1. Call to Order
2. Quorum Call
3. Call for Additional Agenda Items & Adoption of Agenda
4. Opportunity for Public Comment
5. Election of Chair and Vice Chair
6. Development of Meeting Schedule
7. Development of Policies and Procedures
8. Adjourn

Mr. Aron requested Mr. Malcolm Broussard, Executive Director for the Board of Pharmacy to call the roll to establish a quorum for the meeting. Mr. Broussard reported 11 of the organizations had replied to the request for member appointment forms and called the roll of those organizations. The following representatives were present:

Mr. Carl Aron, President, Louisiana Board of Pharmacy
Mr. D. Jeddie Smith, designee for the Louisiana Attorney General
Mr. Michael Dupree, Director, Public Protection Division, La. Dept. of Justice
Ms. Lauren Bailey, designee for the President of the Louisiana State Medical Society
Mr. Randal Johnson, President, Louisiana Independent Pharmacies Association
Mr. Jeff Drozda, designee for the President of the Louisiana Association of Health Plans
Ms. Diane Davidson, designee for the CEO of the Louisiana Business Group on Health

Mr. Broussard then asked whether any additional organizations were prepared to submit member appointment forms. Mr. Frank Opelka indicated he represented the Commissioner of the Dept. of Insurance and offered a completed appointment form. Ms. Christy Lenahan indicated she was a designee for the President of the Louisiana Association of Nurse Practitioners and completed the member appointment form.

Mr. Broussard reported 9 member organizations were present which constituted a quorum for the conduct of business.

Mr. Aron asked for any additional agenda items, but none were offered. The members then adopted the posted agenda for the meeting.

Mr. Aron offered an opportunity for public comment; no public comments were received.

Mr. Aron opened the floor to nominations for the office of Chair of the Council. Mr. Opelka was nominated. With no other nominations, Mr. Opelka was then elected Chair of the Council.

Mr. Opelka opened the floor to nominations for the office of Vice Chair of the Council. Mr. Jeddie Smith was nominated. With no other nominations, Mr. Smith was then elected Vice Chair of the Council.

Mr. Opelka opened discussion for the establishment of a meeting schedule for the Council. It was noted several members of the Council were also members of the Prescription Monitoring Program (PMP) Advisory Council, which also met at the Board of Pharmacy office on a quarterly schedule. That council's preference is for the early afternoon of the second Wednesday of the first month of each calendar quarter. In an effort to facilitate travel schedules, it was suggested the new council could meet on the same calendar schedule but in the morning. The members agreed to set their meeting schedule for 10:30 am on the second Wednesday of the first month of each calendar quarter at the Board of Pharmacy office. Given the next such date was less than one month in the future, the members agreed to begin their regular meeting schedule on July 8, 2020.

Mr. Opelka opened discussion for the establishment of policies and procedures for the Council. It was noted that some of the policies and procedures already established for the PMP Advisory Council may be useful for the PBM Monitoring Advisory Council. Mr. Broussard agreed to circulate the Board of Pharmacy's policies for the PMP Advisory Council to the members of this PBM Monitoring Advisory Council. Mr. Opelka requested the members review that policy document and come to the next meeting prepared to discuss policies and procedures for this Council. Mr. Broussard suggested the members may wish to consider the opportunity for members or their designees to name either additional designees or proxies. He noted that two member organizations had identified both their appointees and designees, and that while neither of them were present there were other representatives from the organization who were present. He suggested that issue could affect a quorum in a future meeting.

The members suggested the addition of at least two standing agenda items for Council meetings: a review of any pending rulemaking activity as well as a review of industry trends.

Having completed the items of business on the posted agenda, and without objection, Mr. Opelka adjourned the meeting at 10:40 am

Respectfully submitted,
Malcolm Broussard
Executive Director
La. Board of Pharmacy