



Louisiana Board of Pharmacy

3388 Brentwood Drive
Baton Rouge, Louisiana 70809-1700

www.pharmacy.la.gov ~ E-Mail: info@pharmacy.la.gov



Notification of Permanent Closure of CDS License at Healthcare Facility

Note:

The permanent closure of a CDS permit at a healthcare facility requires the appropriate disposition of the controlled substance medications, as well as the inventories and other records related to the controlled substances.

- a. Controlled substance medications may only be transferred to another entity in possession of a current DEA registration;
- b. The destination of the records must be declared herein, and that entity shall store such records for no less than two years.

Instructions:

- 1 – Please complete form online before printing it, and then sign and date the form.
- 2 – Mail form to the address noted above.

Section 1 – Facility Information

Name (as it appears on the original credential): _____ CDS License No.: _____

_____ DEA Registration No.: _____

Date of Closure: _____

Section 2 – Recipient of Controlled Substance Inventory

Name (as it appears on the original credential): _____

DEA Registration No.: _____

Section 3 – Destination of Controlled Substance Records (inventories, order forms, invoices, etc.)

Records must be stored securely and shall be available for inquiry by the Board, for no less than two years after the date of closure.

Section 4 – Surrender of Credentials

- A. Return your unused DEA-222 order forms and DEA registration to:
U. S. Drug Enforcement Administration
3838 North Causeway Blvd., Suite 1800
Lakeway III Building
Metairie, LA 70002-8198
- B. Attach your Louisiana CDS License credential to this form and mail it to the Board office.

Signature: _____

Date: _____