



Louisiana Board of Pharmacy

3388 Brentwood Drive
Baton Rouge, Louisiana 70809-1700
Telephone 225.925.6496 ~ E-mail: info@pharmacy.la.gov



Meeting Notice & Certification

WHEREAS, the Governor renewed the current state of emergency relative to COVID-19 in Proclamation No. 58 JBE 2020; and

WHEREAS, the Governor extended certain restrictions relative to the current state of emergency in Proclamation No. 59 JBE 2020; and

WHEREAS, the restrictions in the above referenced proclamations include a limitation on the number of people that may occupy the Board office building at the same time – 25% of the total occupancy as determined by the State Fire Marshal; and

WHEREAS, the Board is scheduled to conduct a meeting of its Executive Committee on May 26, 2020; and

WHEREAS, the Board will be unable to conduct its meeting in compliance with the Open Meetings Law and the above referenced proclamations without the use of videoconferencing technology; then

THEREFORE, the Board has determined it appropriate, pursuant to the provisions of Subsection 2.C of Proclamation No. 59 JBE 2020, to utilize videoconferencing technology for the May 26, 2020 meeting of its Executive Committee; and further,

The agenda for this meeting is attached and includes instructions for accessing the videoconference as well as a mechanism for interested parties to submit comments.

A handwritten signature in blue ink that reads "Malcolm Broussard".

Malcolm J Broussard
Executive Director
May 17, 2020

NOTICE: In compliance with Act 256 of the 2019 Louisiana Legislature, the Board gives public notice that any information submitted to the Board may become public record unless specifically exempted by the Public Records Law, R.S. 44:1 *et seq.*

NOTICE: In compliance with Act 655 of the 2018 Louisiana Legislature, the Board gives notice to its licensees and applicants of their opportunity to file a complaint about board actions or board procedures. You may submit such complaints to one or more of the following organizations: (1) Louisiana Board of Pharmacy; 3388 Brentwood Dr.; Baton Rouge, LA 70809; 225.925.6496; info@pharmacy.la.gov. (2) Committee on House & Governmental Affairs; La. House of Representatives; PO Box 44486; Baton Rouge, LA 70804; 225.342.2403; h&ga@legis.la.gov. (3) Committee on Senate & Governmental Affairs; La. Senate; PO Box 94183; Baton Rouge, LA 70804; 225.342.9845; s&g@legis.la.gov.



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NOTICE IS HEREBY GIVEN that a meeting of the Executive Committee has been ordered and will be conducted by videoconference at 4:00 pm on Tuesday, May 26, 2020. The meeting website is www.zoom.com; in the upper right corner of the homepage select the link for *Join a Meeting*. Enter meeting identification number 958 3852 2919 and the meeting password 040945. The meeting has been called for the purpose to wit:

AGENDA

NOTE: This agenda is tentative until 24 hours in advance of the meeting, at which time the most recent revision becomes official.

Revised 05-17-2020

1. Call to Order
2. Quorum Call
3. Call for Additional Agenda Items & Adoption of Agenda
4. Opportunity for Public Comment
5. Annual Reviews
 - A. Policy & Procedure Manual
 1. Proposed Revision of PPM.II.B.5.b ~ Sexual Harassment
 2. Proposed Revision of PPM.II.B.5.c ~ Procedure for Discrimination & Sexual Harassment Complaints
 3. Proposed Revision of PPM.II.D.2.a ~ Record Retention Schedule
 4. Proposed Continuing Approval of Updated Manual
 - B. Loss Prevention Manual
 1. Proposed Continuing Approval of Updated Manual
 - C. Roster of Approved Colleges of Pharmacy
 1. Proposed Continuing Approval of Updated Roster

NOTE: Pursuant to the Open Meetings Law at R.S. 42:16, the Board may, upon 2/3 affirmative vote of those members present and voting, enter into executive session for the limited purposes of (1) discussion of the character, professional competence, or physical or mental health of a licensee, (2) investigative proceedings regarding allegations of misconduct, (3) strategy sessions or negotiations with respect to litigation, (4) discussions regarding personnel matters, or other purposes itemized at La. R.S. 42:17.

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NOTE: While it is possible members of the Board who are not members of this committee may attend this committee meeting in sufficient number to constitute a quorum of the Board, no action taken at this committee meeting may be construed as an action of the entire Board.

5. Annual Reviews (cont.)

D. Roster of Approved Pharmacy Technician Training Programs

1. Request for Approval of Program ~ New York Institute for Career Development (Mr. Thomas Frisco)
2. Proposed Continuing Approval of Updated Roster

E. Contracts & Agreements

1. Proposed Resolution for Professional Legal Services ~ Ms. Celia Cangelosi
2. Proposed Renewal of Contract for Professional Legal Services ~ Ms. Celia Cangelosi
3. Proposed Resolution for Professional Legal Services ~ Shows, Cali & Walsh
4. Proposed Renewal of Contract for Professional Legal Services ~ Shows, Cali & Walsh
5. Proposed Renewal of Contract for Accounting Services ~ Champagne & Company, LLC, Certified Public Accountants
6. Proposed Renewal of Agreement for Maintenance of eLicense ~ Tyler Technologies
7. Proposed Renewal of Agreement for Information Network Support ~ Essential Solutions, LLC
8. Proposed Renewal of Agreement for Operation of Prescription Monitoring Program ~ Appriss, Inc.

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5. Annual Reviews (cont.)
 - E. Contracts & Agreements (cont.)
 9. Proposed Renewal of Cooperative Endeavor Agreement for Drug Price Transparency Website ~ ULM College of Pharmacy
 10. Proposed Renewal of Agreement for Publication of Newsletter ~ NABP Foundation
 11. Proposed Renewal of Approval of Pharmacist Licensure Examinations ~ National Association of Boards of Pharmacy
 12. Proposed Renewal of Approval of Pharmacy Technician Certification Examinations ~ Pharmacy Technician Certification Board & National Healthcareer Association
 13. Proposed Renewal of Product Identification Module in Louisiana Medical Marijuana Tracking System (LMMTS) ~ Metrc
6. Requests for Statutory & Rule Waivers
 - A. Request for Extension of Score Expiration Date for Pharmacist Licensure Examinations.
7. Review of Administrative Operations
 - A. Review of Board Complaints
8. Adjourn

NOTE: Interested parties may submit public statements or comments on agenda items via email; communications addressed to mbroussard@pharmacy.la.gov and received prior to 3:00 pm on Monday, May 25, 2020 will be provided to the members.

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